

FROXFIELD PARISH COUNCIL

<p>Clerk to the Council Lynn Casey-Sturt 2 The Limes, Froxfield, Wiltshire SN8 3LB</p>	<p style="text-align: right;">Contact Information Telephone Number: 07590 637165 Email: clerk@froxford.org</p>
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The Minutes of the Meeting

Froxfield War Memorial Hall, The Green, Froxfield
Monday 15 January 2024 at 7.00 pm

Present
<p>CLr V Body (Chairman), CLr S Heppenstall, CLr A Miles, CLr E Morton, Mrs L Casey-Sturt (Clerk). Guest: CLr Stuart Wheeler, Pewsey Vale East (Wiltshire Council)</p> <p style="text-align: center;">The meeting was confirmed as quorate.</p>

Agenda item	Minutes
048/2024	<p>Apologies for Absence, Declarations of Interest</p> <p>Apologies received from: CLr C Wilson and CLr R Smith, No declarations of interest made.</p>
049/2024	<p>Minutes from the previous meeting: 20 November 2023</p> <p>The minutes were approved and signed as a true record.</p>
050/2024	<p>Questions from Members of the Public</p> <p><u>050.01: Church Lane:</u> In reply to the request put forward for an update on the long-standing village drain issues on Church Lane (from farm gates down to the church); the Chairman advised that despite a couple of attempts to obtain information, a response on the position was still outstanding.</p> <p>Action: CLr Stuart Wheeler Agreed to raise this matter with Wiltshire Council Highways Department.</p> <p>Action: Clerk to include on the Parish Steward work sheet.</p> <p><u>050.02: Thames Water Works on Bath Road, Froxfield:</u> Traffic management lights are in place on the A4 in Froxfield as Thames Water work to contain a problem of water ingress into the pipes which threatens to overwhelm the village sewerage treatment system.</p> <p>Action: CLr Stuart Wheeler Agreed to contact Wiltshire Council (Planning) to discuss the legalities in respect of the array of containers which are blocking Thames Water access to the site, and whether appropriate planning regulations are being enforced. CLr Stuart</p>

	<p>Wheeler will also look to raise the use of land around the access to the sewerage works; as upon notification from Thames Water, the traffic management would likely be in place until at least March 2024.</p>
<p>051/2024</p>	<p>Matters Outstanding</p> <p><u>051/01: Froxfield Speed Limit</u> The initiation of the recently agreed 40mph speed limit to be introduced at the eastern end of the village, has yet to be processed by the Wiltshire Council’s legal team. Prior to the agreed change, a 28-day consultation is to be carried out. Action: Cllr Stuart Wheeler to obtain an update on the position from Mark Stanby (Principal Highways Engineer Manager).</p> <p><u>051/02: SID Project:</u> The positioning of the pole, upon which the SID is to be attached, will be installed on the eastern side of the access to the water-treatment pumping station in front of Riverview, and this work is expected to coincide with the reduction in the speed limit timescales. The Parish Council will look to ensure that the SID device is attached to the pole within two weeks of the pole being erected.</p> <p><u>051/03: A new Logo for Froxfield Parish Council:</u> This item is to be carried forward to the March meeting in the absence of Cllr R Smith.</p> <p><u>051/04: Replacement Defibrillator – update:</u> The Parish Clerk advised that all attempts to obtain a grant to procure a new defibrillator for the village had been unsuccessful. The Council will look to try again upon the re-opening of the formal bidding process. It was confirmed that the current device is fully functioning and has newly replaced pads.</p> <p><u>051/05: Village Plaque: Lottery Funding/BK Grain Donation:</u> In recognition of the donations received from the Lottery and BK Drain for the playground equipment (Swings), a commemorative plaque is to be procured. On the acceptance of a suitable quote. Action: Vanya Body on the approval of members present, to procure a plaque in the sum of £179 ((Exc. VAT) from Brunel Engraving Co.</p> <p><u>051/06: Froxfield Parish Council - Councillor Vacancy</u> The Chairman advised that an expression of interest had been received by a resident of the parish in the position of Parish Councillor. Action: Clerk to advise the Parish Council on the recruitment process, so that the procedure can be carried out in line with statutory requirements.</p>
<p>052/2024</p>	<p>New Matters</p> <p><u>052/01: Parish Steward Scheme – tasks inside and outside of scope</u> Wiltshire Council provides a Parish Steward service to villages to undertake small community and environmental maintenance jobs. Members were asked to highlight any areas within the parish that required attention. “Manor Park footpath (opposite houses)’ was put forward. Action: Clerk to include and submit the January Steward work sheet. Action: Cllr Stuart Wheeler to enquire as to how the work of the Parish Steward is communicated to the Council.</p> <p><u>052/02: Community Consultation/Police Surgery (Priorities List)</u> PCSO Camilleri will be carrying out a community consultation at the Community Hall on Wednesday, 24 January 2024 from between 11am – 12 noon. All residents are invited to attend.</p>

	<p>The Parish Council received a local priorities survey from Wiltshire Police, requesting the views of the council on areas of crime most prevalent in Froxfield. It was noted that Froxfield was a very low risk area for crime and that the suggestions put forward were based on historic incidents only.</p> <p>Action: Clerk to complete the form and return to Wiltshire Police.</p>
053/2024	<p>Planning – weekly lists</p> <p>Cllr S Heppenstall provided a summary of current planning applications, as follows:</p> <ul style="list-style-type: none"> • Rudge Farmhouse: Approved with conditions.
054/2024	<p>Finance – Q3 (Oct - Dec) FY 2023/24</p> <p><i>(All papers circulated in advance of this meeting)</i></p> <p><u>054.01/2: Budget Report</u>: Councillors received for Approval.</p> <ul style="list-style-type: none"> • Budget Report: M8, M9 (Appendix 1) • 2024/25 Council Tax Precept (5% increase) = £13,000 <p>Resolution: Cllrs Approved the Budget Reports and Council Precept requirement for 2024/25 (5% increase), totalling £13,000.</p> <p>It was noted that the deadline for confirmation of Froxfield Parish Council precept requirement is 18 January 2024.</p> <p><i>(Post meeting note: The precept application was submitted by the Clerk on Tuesday, 16 January 2024).</i></p>
055/2024	<p>Any Other Business / Correspondence Received</p> <p><u>055.01: D-Day Celebrations – Lamp</u></p> <p>Councillors received notification of the forthcoming celebrations. In order to take part, it is requested that a Lamp Light of Peace is procured to enable participation in the tribute.</p> <p>Action: Clerk to include on the March meeting agenda for consideration.</p>
056/2023	<p>Date for next meeting: Monday, 18 March 2024</p>

APPENDIX 1

Financial Statement 1 Nov - 30 Nov 2023 (Q3 - FY2023/24)			
* Opening Balances from 1 November 2023			
Business Reserve Account - 20612095		£5,706.00	
Business Account - 79249299		£8,191.35	
Business Reserve Account - 20612109 (CLOSED)		£0.30	
Total		£13,897.65	£13,897.65
Income	Business Account - 79249299		
09.11.23	HMRC VTR	£2,367.89	£2,367.89
Income	Business Reserve Account - 20612095		
30.11.23	Interest	£6.80	£6.80
Total			£16,272.34
Expenditure	Business Account - 79249299		
13.11.23	Wicksteed (Playground Annual Inspection)	134.64	
13.11.23	Village Hall Hire (May - Nov 2023)	£180.00	
Expenditure	Business Reserve Account - 20612095		
		£314.64	£15,957.70
Closing Balances at 30.11.2023			
Business Reserve Account - 20612095 (Community Fund)		£5,712.80	
Business Account - 79249299		£10,244.60	
Business Reserve Account - 20612109 (CLOSED)		£0.30	
Total Balances		£15,957.70	

Financial Statement 1 Dec - 31 Dec 2023 (Q3 - FY2023/24)			
* Opening Balances from 1 December 2023			
Business Reserve Account - 20612095		£5,712.80	
Business Account - 79249299		£10,244.60	
Business Reserve Account - 20612109 (CLOSED)		£0.30	
Total		£15,957.70	£15,957.70
Income	Business Account - 79249299		
		£0.00	
Income	Business Reserve Account - 20612095		
29.12.2023	Interest	£6.58	£6.58
Total			£15,964.28
Expenditure	Business Account - 79249299		
		£0.00	
Expenditure	Business Reserve Account - 20612095		
		£0.00	
		£0.00	£15,964.28
Closing Balances at 31.12.2023			
Business Reserve Account - 20612095 (Community Fund)		£5,719.38	
Business Account - 79249299		£10,244.60	
Business Reserve Account - 20612109 (CLOSED)		£0.30	
Total Balances		£15,964.28	