

FROXFIELD PARISH COUNCIL

<p>Clerk to the Council Lynn Casey-Sturt 2 The Limes, Froxfield, Wiltshire SN8 3LB</p>	<p style="text-align: right;">Contact Information Telephone Number: 07590 637165 Email: clerk@froxford.org</p>
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The Minutes of the Meeting

Froxfield War Memorial Hall, The Green, Froxfield
Monday 18 March 2024 at 7.00 pm

Present
<p>CLLr V Body (Chairman), CLLr S Heppenstall, CLLr A Miles, CLLr E Morton, CLLr R Smith, CLLr C Wilson, and Mrs L Casey-Sturt (Clerk).</p> <p>Invited Guests: CLLr Stuart Wheeler, Pewsey Vale East (Wiltshire Council); Paul Cowans; Wallis Allen</p> <p style="text-align: center;">The meeting was confirmed as quorate.</p>

Agenda item	Minutes
057/2024	<p>Apologies for Absence None.</p> <p>Declarations of Interest CLLr Smith put forward notification of a potential conflict of interest in relation to the submission of a Planning Application to Wiltshire Council for the erection of a new garage. This conflict is noted and accepted as a standing declaration: The conflicted party will not take part in any discussion or mutually agreed decisions.</p>
058/2024	<p>Minutes from the previous meeting: 15 January 2024 The minutes were approved and signed as a true record.</p>
059/2024	<p>Questions from Members of the Public None.</p>
060/2024	<p>Councillor debate and vote on the co-option of new Councillor To fulfil the requirements set by Wiltshire Council in the co-option of a new Councillor, Council debate and vote on the co-option of a new Councillor was conducted in the public section of the meeting; with representations made by both applicants. Following a show of hands (by majority vote) Paul Cowans was elected.</p>

	<p>The chair expressed thanks to the unsuccessful candidate for showing and interest in the position and advised that members of the public will have another opportunity to apply for the position of Councillor, as part of the 2025 Council Elections (May).</p>
<p>061/2024</p>	<p>Matters Outstanding</p> <p><u>061/01: Froxfield Speed Limit</u> A Traffic Regulation Order (TPO) Consultation for A4, Foxfield – 40mph speed limit is underway, with comments invited from interested parties on the proposed Order. The consultation is for 20 days and will close on 1 April 2024. Further details can be found here: TRO Consultation for A4, Froxfield - 40mph Speed Limit</p> <p>Upon notification from Wiltshire Council traffic Order Team on the outcome of the Consultation, plans will be put in place in procuring and installing the Speed Indicator Device (SID)</p> <p><u>061/02: SID Project:</u> (As above). Scheduled works will commence following the completion of the Consultation process.</p> <p><u>061/03: A new Logo for Froxfield Parish Council:</u> Cllr Smith to finalise the draft Logo and circulate to members for approval/adoption.</p> <p><u>061/04: Village Plaque: Lottery Funding/BK Grain Donation:</u> A commemorative plaque to recognise the donations received from the Lottery and BK Drain can now be procured upon the receipt of BK Grains Logo (pdf). Action: Clerk to procure upon receipt of invoice from Brunel Engraving Co.</p> <p><u>061/05: (Part) Community AED Grant Fund – Defibrillator & External Heated Cabinet:</u> The Council has been approached by DHSC Community AED Grant Team, advising that a part funding option has become available for the purchase of a defibrillator at a cost to the Council of £900 (inc. vat). It was agreed that the Council would decline the offer, but instead, on the recommendation of Cllr Wheeler, would investigate the option to put forward a request to the Pewsey Area Board for a £500 contribution towards a new defibrillator. And re-visit the issue at a future meeting. Action: Clerk to submit a request via Cllr Stuart Wheeler.</p> <p>Please be advised that the current village defibrillator, located at the village hall, remains in good working order.</p> <p><u>061/06: D-Day Celebrations - Lamp</u> Further consideration was given to the forthcoming D-Day Celebrations and what contribution/celebrations would be appropriate for Froxfield, considering the comprehensive celebrations in place at the neighbouring village of Ramsbury. Action: The Chair agreed to research the events that took place in Froxfield during World War II and in particular the village connections with the Royal Canadian Airforce, and will investigate marking the Village’s contribution in celebration of the 80th anniversary of D-Day by planting a commemorative Canadian maple tree with suitable memorial plaque. A decision will be made by the Council at its meeting on the 13 May 2024.</p>

062/2024	<p>New Matters</p> <p><u>062/01: Reminder: Council meeting dates 2024/24</u> Noted.</p> <p><u>062/02: 2024 Wiltshire Best Kept Village Competition – Closing date: 19 April 2024</u> It was agreed that Froxfield Parish Council would enter the ‘Best Kept Village’ competition for 2024. It was noted that to carry out the conditions of the competition, support would be required from fellow Councillors and members of the village. Action: The Chair to put forward the application with the support of Cllr Morton, who undertook this role in 2022.</p> <p><u>062/03: Wiltshire Search & Rescue – Donation Request</u> Correspondence was received from Wiltshire Search and Rescue seeking donations to support its fundraising efforts in the coming year. In appreciation of the valuable work carried out by its volunteers, the Council agreed to donate £100. Action: The clerk to make a payment of £100 to its registered charity number 1095994.</p>
063/2024	<p>Planning – weekly lists</p> <p>Cllr S Heppenstall provided a summary of current planning applications, as follows:</p> <ul style="list-style-type: none"> • PL/2024/02107 – Hill House, Brewhouse Hill, Froxfield – under consultation • PL/2024/00350 – Proposed works to trees in a Conservation Area – no objection
064/2024	<p>Finance – Q4 (Jan - Mar) FY 2023/24</p> <p><i>(All papers circulated in advance of this meeting)</i></p> <p><u>064.01/2/3: Budget Reports:</u> Councillors received for Approval.</p> <p>Budget reports: M10, M11 (M12 in part)</p> <ul style="list-style-type: none"> • Budget against expenditure (March 24) • Monthly financial statements <p>Resolution: Cllrs Approved the Budget Reports and spend against budget.</p> <p>Financial Statements attached at Appendix 1</p>
065/2024	<p>Any Other Business / Correspondence Received</p> <p><u>The Requirement for a S142 Licence Application</u> It has come to members attention that the ‘Hedge’ which runs alongside the A4 in front of ‘The Limes’ and Church Road (either side of the bus stop) was planted without the required consent of Wiltshire council. Action: The Chair to contact the Highways Department (Helen Pickett) to seek advice on putting forward an application and associate costs; including indemnity insurance.</p> <p><u>Wiltshire Highways Maintenance Programme Pewsey Area Board</u> Cllr Wheeler asked members to advise highways of any potholes causing concern in Froxfield. Although none reported, Cllr Wheeler agreed to raise for actioning the drain flooding issues at Church Lane.</p>
066/2023	<p>Date for next meeting: Monday, 13 May 2024 (Annual Meeting)</p>

APPENDIX 1

Financial Statement 1 Jan - 31 Jan 2023 (Q4 - FY2023/24)			
* Opening Balances from 1 January 2023			
Business Reserve Account - 20612095		£5,719.38	
Business Account - 79249299		£10,244.60	
Business Reserve Account - 20612109 (CLOSED)		£0.30	
Total		£15,964.28	£15,964.28
Income	Business Account - 79249299		
Income	Business Reserve Account - 20612095		
31.01.2024	Interest	£7.50	£7.50
Total			£15,971.78
Expenditure	Business Account - 79249299		
29.01.2024	Village Hall (bookings January 24)	£75.00	
Expenditure	Business Reserve Account - 20612095		
		£0.00	
		£75.00	£15,896.78
Closing Balances at 31.01.2024			
Business Reserve Account - 20612095 (Community Fund)		£5,726.88	
Business Account - 79249299		£10,169.60	
Business Reserve Account - 20612109 (CLOSED)		£0.30	
Total Balances		£15,896.78	

Financial Statement 1 Feb - 29 Feb 2024 (Q4 - FY2023/24)			
* Opening Balances from 1 February 2024			
Business Reserve Account - 20612095		£5,726.88	
Business Account - 79249299		£10,169.60	
Business Reserve Account - 20612109 (CLOSED)		£0.30	
Total		£15,896.78	£15,896.78
Income	Business Account - 79249299		
		£0.00	
Income	Business Reserve Account - 20612095		
29.02.2024	Interest	£6.60	£6.60
Total			£15,903.38
Expenditure	Business Account - 79249299		
06.02.2024	HMRC Employee Tax	£418.17	
20.02.2024	Wiltshire Council - Speed Limit Contributions	£725.00	
Expenditure	Business Reserve Account - 20612095		
		£0.00	
		£1,143.17	£14,760.21
Closing Balances at 29.02.2024			
Business Reserve Account - 20612095 (Community Fund)		£5,733.48	
Business Account - 79249299		£9,026.43	
Business Reserve Account - 20612109 (CLOSED)		£0.30	
Total Balances		£14,760.21	