

**FROXFIELD PARISH COUNCIL**

<p><b>Clerk to the Council</b> Lynn Casey-Sturt 2 The Limes, Froxfield, Wiltshire SN8 3LB</p>	<p style="text-align: right;"><b>Contact Information</b> Telephone Number: 07590 637165 Email: clerk@froxford.org</p>
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**To: All Members of the Council**

Cllr V Body, Cllr S Heppenstall, Cllr C Wilson, Cllr R Smith, Cllr T Till, Cllr A Miles, and Cllr E Morton.

Dear Councillor

You are hereby requested to attend a Meeting of Froxfield Parish Council, to be held at Froxfield Memorial Hall, at 7:00pm on Monday, 20 November 2023, where the following business will be transacted.

Yours faithfully

[Lynn Casey-Sturt](#)

Clerk to the Council

**Agenda**

Number	Agenda Item	Paper	Timings (pm)	Lead	Action
039/2023	<p><b>Apologies for Absence, Declarations of Interest</b></p> <ul style="list-style-type: none"> <li>• Cllr Heppenstall</li> <li>• Cllr C Wilson</li> </ul>	Verbal	7.00	Chair	Note Declare
040/2023	<p><b>Minutes from the previous meeting</b> To approve the minutes of the meeting: 25 September 2023</p>	040/01	7.05	Chair	Approve Sign
041/2023	<p><b>Questions from Members of the Public</b> The meeting will be adjourned for a maximum of 10 minutes to allow members of the public, if present, to make representations, ask questions and address the Council about matters of local concern</p>	Verbal	7.10	Chair	Discuss
042/2023	<p><b>Matters Outstanding</b> Councillors to receive a report of the following:</p> <ul style="list-style-type: none"> <li>• Froxfield Speed Limit Survey and SID Project</li> <li>• A new Logo for Froxfield Parish Council</li> <li>• Water meadow update (inc. Monthly checks)</li> <li>• Lottery Response/ Newsletter</li> <li>• Play area annual inspection (Wicksteed)</li> <li>• Defibrillator: replacement pads (exp 1.11.23)</li> <li>• Wreaths for Memorial Service (November)</li> </ul>	Verbal      042/01	7.20	Chair Cllr Smith Chair Chair Chair Chair	Note Approval

Number	Agenda Item	Paper	Timings (pm)	Lead	Action
043/2023	<b>New Matters</b> Councillors to consider the following: <ul style="list-style-type: none"> <li>Mr &amp; Mrs White: Road Improvements, 158 Upper Oakhill</li> </ul>	043/01	8.20	Chair	Discuss Agree
044/2023	<b>Planning – Weekly Lists</b> Planning applications received and determined	Verbal	9.00	Clerk	Note
045/2023	<b>Finance – Q3 (Oct - Dec) (FY 2023/24)</b> <i>(All papers circulated in advance of this meeting)</i> <ul style="list-style-type: none"> <li>Budget Report: M7, M8 (part)</li> <li>M8 Deep Dive - Forecast spend against budget.</li> <li>Agree draft budget for 2024/25</li> </ul>	045/1/2 045/3	9.05	Clerk/Chair	Note Sign Discuss Approve
046/2023	<b>Any Other Business / Correspondence Received</b> <ul style="list-style-type: none"> <li>Plaque – Lottery Funding/BK Grain Donation</li> </ul>		9.25	All	Note
047/2023	<b>Date for next meeting</b> Monday, 15 January 2024				

Please send apologies to: Lynn Casey-sturt: [Clerk@froxford.org](mailto:Clerk@froxford.org)

**A conflict of interest is defined as “a set of circumstances by which a reasonable person would consider that an individual’s ability to apply judgement or act, in the context of delivering services is, or could be, impaired or influenced by another interest they hold.**