

FROXFIELD PARISH COUNCIL

<p>Clerk to the Council Lynn Casey-Sturt 2 The Limes, Froxfield, Wiltshire SN8 3LB</p>	<p style="text-align: right;">Contact Information Telephone Number: 07590 637165 Email: clerk@froxford.org</p>
---	---

To: All Members of the Council

Cllr V Body, Cllr S Heppenstall, Cllr C Wilson, Cllr R Smith, Cllr T Till, Cllr A Miles, and Cllr E Morton.

Dear Councillor

You are hereby requested to attend a Meeting of Froxfield Parish Council, to be held at Froxfield Memorial Hall, at 7:00pm on Monday, 25 September 2023, where the following business will be transacted.

Yours faithfully

[Lynn Casey-Sturt](#)
Clerk to the Council

Agenda

Number	Agenda Item	Paper	Timings (pm)	Lead	Action
029/2023	Apologies for Absence, Declarations of Interest	Verbal	7.00	Chair	Note Declare
030/2023	Minutes from the previous meeting To approve the minutes of the meeting: 17 July 2023	030/01	7.05	Chair	Approve Sign
031/2023	Questions from Members of the Public The meeting will be adjourned for a maximum of 10 minutes to allow members of the public, if present, to make representations, ask questions and address the Council about matters of local concern	Verbal	7.10	Chair	Discuss
032/2023	Matters Outstanding Councillors to receive a report of the following: <ul style="list-style-type: none"> • Froxfield Speed Limit Survey and SID Project • A new Logo for Froxfield Parish Council • New on demand local bus service • Water meadow update (inc. Monthly checks) • Merging of FPC bank accounts • Netwise Flexmail for Councillors 	Verbal	7.20	Chair Cllr Smith Chair Chair Chair/Clerk Chair	Note Approval

Number	Agenda Item	Paper	Timings (pm)	Lead	Action
033/2023	New Matters Councillors to consider the following: <ul style="list-style-type: none"> • Water-meadow plants • Footway Resurfacing Scheme 2023-24 (A4) • Play area annual inspection (Wicksteed) • Wreaths for Memorial Service (November) • Froxfield Memorial Hall – Community Payback: £250 cost contribution proposal • Defibrillator: replacement pads (exp 1.11.23) 	Verbal	8.20	Chair Chair Chair Chair Chair Chair	Discuss Agree
034/2023	Planning – Weekly Lists Planning applications received and determined	Verbal	9.00	Cllr Heppenstall	Note
035/2023	Finance – Q2 (July-Sept) (FY 2023/24) <i>(All papers circulated in advance of this meeting)</i> <ul style="list-style-type: none"> • Budget Report: M4, M5 & M6 (in-part) • Forecast spend against budget (half-yearly) • Agree draft budget for 2024/25 prior to November approval 	035/1/2/3 035/4 035/5	9.05	Clerk/Chair	Note Sign Discuss Approve
036/2023	Parish Clerk – Revised Terms of contract To extend Parish Clerk time commitment from 5 to 6.5 hours per week.	Verbal	9:20	Chair	Approve
037/2023	Any Other Business / Correspondence Received <ul style="list-style-type: none"> • Lottery Response/ Newsletter 		9.25	All	Note
038/2023	Date for next meeting Monday, 20 November 2023				

Please send apologies to: Lynn Casey-sturt: Clerk@froxford.org

A conflict of interest is defined as “a set of circumstances by which a reasonable person would consider that an individual’s ability to apply judgement or act, in the context of delivering services is, or could be, impaired or influenced by another interest they hold.