

FROXFIELD PARISH COUNCIL

Clerk to the Council

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Minutes of the meeting held at 7:08pm on Monday 9th January 2023 at the Froxfield War Memorial Hall

Present:

CLLr V Body (Chairman), CLLr S Heppenstall, CLLr C Wilson, CLLr A Miles, CLLr E Morton, CLLr T Till (arrived at 7:25pm), CLLr R Smith (arrived at 7:45pm), CLLr S Wheeler (Wiltshire Council), Miss E Cope (Clerk), and one member of the public.

036/2022 Apologies for absence, declarations of interest and dispensations

The Chairman received apologies in advance from CLLr Smith and CLLr Till who advised they would be joining the meeting late.

CLLr Body declared an interest in planning applications for Brewhouse Hill, Froxfield. CLLr Till declared an interest in planning applications for The Manor, Froxfield.

037/2022 Minutes from the previous meeting

The minutes of the meeting held on Monday 21st November 2022 were approved as a true and accurate record.

038/2022 Public Question Time

There were no questions from the public, so the meeting continued without adjournment.

039/2022 Matters outstanding

039.001 Drain, Church lane

CLLr Body provided a report on the work completed by the Community Payback Team (CPT), advising Councillors that Wiltshire Council would return with the high pressure jet, to clear the pipe.

Councillors approved for a spend of up to £200.00 for the purchase of materials.

039.002 To receive a report of the December water meadow, play area and village green safety checks and select a new Councillor to complete reports February to April 2023

CLLr Smith confirmed the next safety checks due at the end of January. The Clerk thanked CLLr Smith for his time, requesting a volunteer to take over the role for the next few months.

CLLr Miles and CLLr Wilson agreed to complete the next series of safety checks from January to September 2023, providing a brief report to the Council at each meeting.

039.003 A4 speed limit review

CLLr Body thanked CLLr Wheeler for attending the recent site meeting with Wiltshire Highways Team. CLLr Wheeler confirmed follow up discussions with the team to try and move the project forwards.

Councillors were advised the Parish Steward would be prioritising potholes during January, requesting the information be added to the website, with a link for online reporting. Clerk to action.

039.004 Options for Speed indicator device (SID's)

CLLr Body advised that Wiltshire Council would only consider reduction of the speed limit on the A4, upon completion of a traffic survey. The cost to complete the initial survey is around £2,500.00 with Parish Councils often being required to contribute a minimum of 25-50% of the costs. Councillors approved for CLLr Body to request a survey prior to the deadline 18th January.

CLLr Heppenstall has requested costs from Wiltshire Highways Officer, Martin Cook, advising that the process can take up to 12 months for completion.

039.005 Update on requirement for a replacement swing

Councillors considered options for the replacement swing. All agreed that a metal frame would provide more longevity, with little difference in initial costs.

Councillors discussed opportunities for funding, including a Lottery grant. Clerk to provide required information to Cllr Morton for submission.

Options for suitable equipment along with possible funding sources to be presented at the March meeting for approval.

039.006 Water meadow fencing

Cllr Body advised, receiving no response to the letter sent regarding re-establishing the boundary between the water meadow and 11 Manor Park.

The CPT Team have kindly offered to complete the work, with Councillors approving the purchase of materials.

039.007 Kings' Coronation 8th May 2023

Correction to the agenda, with the King's Coronation taking place on Saturday 6th May. There is an additional Bank Holiday on Monday 8th May.

Councillors considered and approved to liaise with Pat and Barry Adams regarding planned events, with a report and further discussion at the March meeting.

039.008 Councillors to consider email and website update from .org to .gov.uk

Councillors approved to re-consider within the next 12 months.

039.009 Required repair to village gates

Cllr Body reported the white gates opposite OKA, to be leaning as though hit by a vehicle.

Cllr Till offered to inspect the gates at the weekend, and would complete a repair where necessary.

040/2022 **New Matters**

040.001 A4 Footpath Improvements

Cllr Body confirmed that Wiltshire Highways will consider the A4 footpath for resurfacing, with the hope for inclusion in FY 2023/24. Once Wiltshire Council budgets have been confirmed during April the project can hopefully be actioned.

040.002 **On demand bus services**

Councillors received a report on the pilot project to provide an on demand dial up bus service, which would cover the Pewsey Vale, Marlborough and Hungerford areas. Available Monday to Friday 6am to 8pm and on Saturdays 7am to 7pm, residents can book the bus via an App or by calling the office.

Clerk to add details to the website.

041/2022 **Water meadow 5 year plan update**

Councillors approved for this item to be considered at the March meeting.

042/2022 **Planning, Councillors to consider applications received since the previous meeting Monday 21st November 2022**

Cllrs Heppenstall and Miles provided a report of planning applications received and approved by Wiltshire Council since the FPC November meeting.

Applications approved with conditions include 44 Brewhouse Hill, Hill House, Brewhouse Hill and Green Farm, Church Lane.

043/2022 **Finance**

043.001 Chairman to check and sign bank statements to 31st December 2022

The Chairman checked and signed the bank statements to 31st December 2022.

043.002 Councillors to receive a report to 31st December 2022

The Clerk provided a report to 31st December 2022, noting currently within budgeted expenditure to 31st March 2023.

Councillors were advised that required tree works on the water meadow had been completed, with the invoice being paid during January.

043.003Councillors to consider and approve budget FY 2023/24

Councillors considered and approved a budget of £18,813.40.

Cllr Body advised the requirement to replace the condemned swing, currently quoted between £5,000 and £7,000 and proposed purchase of a SID device at around £2,500 would considerably deplete Parish funds. It was approved to delay purchase of the SID until Lottery funding could be secured for the Swing, with Councillors reviewing the budgeted amount at the end of each quarter. Councillors approved to use some reserves to enable purchase of the swing in the spring.

043.004Councillors to consider and approve Precept FY 2023/24

Councillors considered and approved a Precept of £12,500.00 an expected increase per band D household of £10.73 or £0.89 per month.

044/2022 **AOB, Correspondence received**

The Clerk advised Councillors that preparation for handover to the new Clerk had begun.

The Clerk reported that the Committee of the Memorial Hall would meet in April, when there may be some requirement to raise the hourly rate, but that Council meetings would still be accommodated on Monday evenings throughout FY 2023/24.

Councillors approved to set meeting dates at the May meeting.

045/2022 **Date of next meeting.** The next meeting will be held on Monday 13th March at 7:00pm

Cllr Body advised to be unable to attend the March meeting due to holiday commitments, requesting Vice-Chairman Cllr Heppenstall Chair the meeting. Cllr Heppenstall accepted the request.

There being no further business the meeting closed at 9:20pm