

FROXFIELD PARISH COUNCIL

Clerk to the Council

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Contact Information

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Minutes of the Meeting held at 7:05 pm on Monday 21st November 2022 at the Froxfield War Memorial Hall, The Green, Froxfield

Present:

Cllr V Body, Cllr S Heppenstall, Cllr C Wilson, Cllr R Smith, Cllr T Till (joined the meeting at 7:27pm), Cllr A Miles, Cllr S Wheeler, Miss E Cope (Clerk) and 3 members of the public.

024/2022 Apologies for absence, declarations of Interest and Dispensations

Cllr Miles and Cllr Smith declared an interest in item 030/2022.

025/2022 Minutes from the previous meeting

Cllr Wilson noted her name was omitted from those present in the minutes of the meeting 11th July 2022. The Clerk apologised for the omission; it was agreed to note the omission with the minutes of the July meeting to be approved at the next meeting 9th January 2023.

026/2022 Public Question Time

Pat Adams asked for more information to be shared with the residents, also noting ongoing issues with historical administrator rights on the Council Facebook page. Cllr Body to resolve.

The Chairman confirmed transfer of the current email list to a more secure format.

It was approved for Cllr Smith to add content to the website. Clerk to advise.

027/2022 Matters Outstanding

027.001 Councillors considered and approved the new Council logo, thanking Cllr Miles for her hard work.

Cllr Smith to prepare a digital version of the logo and share with the Clerk and Chairman.

Councillors agreed for the new logo to be incorporated into all Council correspondence and the website homepage.

027.002 Cllr Smith reported being unable to complete checks for August/September and October. The November Water meadow, Play area and Village green safety checks will be completed prior to the end of the month, with a report to Council at the next meeting.

Cllr Smith agreed to continue monthly checks until January, when another Councillor would take over the role.

027.003 Cllr Wilson reported costs for Defibrillator/first aid training.

Councillors accepted Cllr Wheelers offered to source information from the Pewsey Community Area Partnership at their health and wellbeing event 26th January 2023, with the aim to try and offer value for money first aid training to residents.

027.004 Cllr Body confirmed she would make contact with the homeowner regarding the Church Lane drain.

028/2022 New Matters

028.001 Cllr Body thanked the Community Payback Team for their hard work this year, noting the purchase of two lawn mowers in lieu of payment as per the new agreement.

028.002 Cllr Heppenstall confirmed SID costs of between £2,300 and £2,600. Both SIDs allow information to be recorded and shared with Wiltshire Highways Team.

It was agreed to include within the budget for the purchase of a suitable SID device.

028.003 Cllr Body reported the removal of the wooden swing set. The annual inspection completed by Wickstead Leisure revealed wear and wood rot to the upper frame, rendering the equipment unsafe for use.

Councillors considered options for funding the replacement set, which is expected to cost between £3-5,000. It was agreed to be replaced by Spring 2023 latest, with costs to be included in the budget for FY 2023/24.

028.004 Cllr Body reported the resignation of the current Clerk

The Clerk will continue until 31st March unless the vacancy is filled earlier. With an offer to work alongside the new Clerk until after the external audit FY 2022/23.

The Chairman to draw up an advertisement, also to check the current employment contract and other documents.

028.005 Councillors considered options for the Kings' Coronation 8th May 2023.

It was agreed for a notice to be included in the upcoming newsletter, with a request for residents to submit ideas for suitable events/fundraising opportunities.

Cllr Body noted funding likely to be reduced due to the requirement to replace the swing and purchase a SID device.

028.006 Councillors reported residents' concerns regarding the proposed development at the Manor.

Cllr Till declared an interest as owner of the Manor, taking no part in the discussion.

Cllr Till confirmed the issues with the swimming pool pump to be resolved with the fitting of insulation.

029/2022 Finance

029.001 The Clerk provided a report to 31st October 2022.

029.002 Councillors considered budget requirements FY 2023/24. To be approved at the next meeting.

029.003 The Chairman approved and signed the bank statements to 31.10.22.

029.004 Cllr Body thanked Mr and Mrs Worden and their children for raising £25.00 from the sale of brownies, teas and coffees. Councillors approved for the money to be added to the play area fund.

3 members of the public and Cllr Wheeler left the meeting.

030/2022 Planning

Cllrs Heppenstall and Miles reported on applications received since the previous meeting Monday 11th July 2022.

Comments where considered appropriate have been submitted to Wiltshire Council Planning Officers.

031/2022 Any other business / Correspondence received

Councillors approved for the Chairman to write to the owners No. 11 Manor Park, requesting permission to re-erect the boundary fence, if possible, using the old materials left on site and the skills of the CPT.

The Clerk reported a notice from SLCC advising Parish Councils to consider changing from .org for the email and website to .gov addresses. Cllrs approved to consider at the next meeting.

The Chairman reported the transfer of the residents email list from mail.com to the .org system, considering the .org a safer, more secure system for the future.

The Clerk provided a report of correspondence received.

032/2022 Local Government Act 1972 Exclusion of the public The Chairman moved that under Section 100(A)(4) of the Local Government Act 1972, the public shall be excluded from the remainder of the meeting whilst discussion takes place on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of Part 1 of Schedule 12A of the Act

Part II

033/2022 National Salary Award 2022-23

The Clerk reported on the UNISON agreed pay increase of £1,925. Backdated pay to April 22 which will be included in the next salary payment December 22.

034/2022 Councillors to consider quotes for tree work

Councillors considered and approved for Fox Tree Services Ltd to complete required tree work on the watermeadow at a cost of £1,800.00 + VAT. Clerk to arrange.

It was approved to pay for the tree work from the Water Meadow account. Cllr Body noted the fund would be significantly depleted.

035/2022 Date for next meeting

Monday 9th January 2023 at 7:00pm.