

FROXFIELD PARISH COUNCIL

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MINUTES OF THE VIRTUAL PARISH MEETING HELD ON MONDAY 15th JUNE VIA ZOOM AT 7.30 pm

PRESENT: Cllr Pat Adams (Chair), Cllr Vanya Body, Cllr Claire Wilson, Cllr Steve Heppenstall, Cllr Toby Till, Cllr Sally Smith, Cllr Mercer Banks, Sarah Whatley (Clerk)

The Parish Meeting began at 7.30pm

- 1. Apologies for absence:** None
- 2. Declarations of Interest:** Cllr Adams and Cllr Smith (Green Farmhouse)
- 3. Minutes of the meeting held on 9th March 2020:** Cllr Adams approved and subsequently signed after the meeting.
- 4. Matters Outstanding:** Emergency Plan - Cllr Till stated due to the lockdown, he has not been able to progress the Emergency Plan but hopes to make progress before the next meeting. TT
- 5. Planning:**
20/03824/LBDC & 20/03757/FUL – Oakhill cottage – discussions were held but no objections raised
20/03048/LBC & 20/02573/FUL – Green Farmhouse – discussions were held as it was noted that there have been 2 objections raised over the garage/parking by the Heritage and Highways departments but it was felt it would be suitably resolved by them without the need for FPC involvement.
- 6. Finance:** Councillors reviewed the unaudited accounts for 2019/20 (emailed prior to the meeting) and were happy to approve them. Proposed by Cllr Smith, seconded by Cllr Body.

Councillors also reviewed and approved the invoices paid since the previous meeting and the present financial position for both accounts.
- 7. Review the Asset Register and Risk Assessment Schedule** – Both had been emailed to Councillors prior to the meeting and all were happy to approve. Proposed by Cllr Adams, seconded by Cllr Heppenstall.
- 8. Update on CATG** - Cllr Body was pleased to report that work on the Western gateway had started that morning and was scheduled for two weeks to install the traffic island, white gates and signs. Temporary traffic lights were in place during the work. She has arranged to meet with Steve Hind and Cllr Heppenstall to discuss plans for the Eastern Gateway. Cllrs expressed concerns over the planned siting of the 50mph speed limit and turnings for The Pelican Pub.

9. **Update on the Water Meadow** – Cllr Adams reported that due to the lockdown, the installation of the boardwalk has not yet happened but hopes that as restrictions lift, it will still go ahead this year although we are still waiting for ARK to obtain quotes. Cllr Adams also raised the issue of the fence around land owned by 11 Manor Park and said that the Council needed to clearly define the area belonging to them so there was no future ambiguity. She requested we contact former Cllr Montague-Smith as he had more knowledge over the precise dimensions. **SH**

10. **Any other business** – Cllr Adams announced her intention to step down as Chair after serving for 13 years on the Council. Everyone expressed their thanks for all her hard work and efforts. Cllr Body, who is currently deputy chair, has agreed to step up as Chair.

Clerk Sarah Whatley stated there had been a request for a community book swap kiosk for the use of local residents. Similar schemes are in place in other villages in disused phone boxes but as Froxfield no longer has one, proposed that a small sentry type shed could be purchased from FPC funds instead. All agreed it was a good idea but that due to the on-going Covid restrictions, it would need to wait for now.

11. **Public Forum** – Nothing raised

**The date of the next meeting (AGM) is:
Monday 13th July 2020**

There being no further business the Chairman closed the meeting at 9pm.

Note: All initials in Bold Type require Action

Signed..... Chairman Date.....