

# FROXFIELD PARISH COUNCIL

Clerk to the Council: Sarah Owens, The Old Bakehouse, 47 Froxfield, SN8 3LD  
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## MINUTES OF THE PARISH MEETING HELD ON MONDAY 1st JULY 2019 IN THE MEMORIAL HALL AT 7.30 pm

PRESENT: Cllr Pat Adams (Chair) Cllr Vanya Body (Vice Chair), Cllr Claire Wilson, Cllr Steve Heppenstall, Cllr Toby Till, Cllr Sally Smith, Sarah Owens (Clerk)

The Parish Meeting began at 7.30pm.

1. **Apologies for absence:** Cllr Montague-Smith (work commitments)
2. **Declarations of Interest:** Cllr Heppenstall for planning item 19/04317/LBC
3. **Minutes of the meeting held on 13<sup>th</sup> May 2019** – Cllr Adams approved and signed.
4. **Matters Outstanding:** None
5. **Planning:**  
19/05271/FUL Oakhill Cottage, change of paddock to garden – the Parish Council raised no concerns.  
  
19/04317/LBC The College, removal of damaged section of wall & installation of a ramp – no objections as WCC would be mindful of the listed status of The College when making a decision.  
  
19/04162/FUL Land north of Darrells Farm, Ramsbury, erection of free range egg laying facility – concerns raised about odour and it was noted that Ramsbury Council have already submitted comments to this effect.
6. **Finance:** Councillors reviewed the invoices recently paid and raised no objections. Chairman Adams approved the bank reconciliation for both accounts. Clerk Sarah Owens confirmed the annual audit had been completed and signed of
7. **Councillor's new email addresses:** Clerk Owens stated that Netwise can add new email addresses for all Councillors but we would need to upgrade to their Premium package at an additional cost of £18.08 for the remainder of this year (£50 per year). It was agreed by all that new email addresses would be:  
[P.Adams@FroxfieldPC](mailto:P.Adams@FroxfieldPC)  
[V.Body@FroxfieldPC](mailto:V.Body@FroxfieldPC)  
[S.Heppenstall@FroxfieldPC](mailto:S.Heppenstall@FroxfieldPC)  
[C.Wilson@FroxfieldPC](mailto:C.Wilson@FroxfieldPC)  
[T.Till@FroxfieldPC](mailto:T.Till@FroxfieldPC)  
[A.Montague-Smith@FroxfieldPC](mailto:A.Montague-Smith@FroxfieldPC)  
[S.Smith@FroxfieldPC](mailto:S.Smith@FroxfieldPC)
8. Cat G meeting – Cllr Body confirmed that new white gates and a traffic island will be installed at the OKA end of the village but no date has yet been given for the work to commence. It is hoped that in the September Cat G meeting, a firm date may be given.

9. Water Meadow update – Cllr Adams is delighted to report that planning approval has finally been given at that Anna Forbes from ARK hopes the work will start in September. In the meantime, she suggested a path be cleared through the nettles which Barry Adams offered to do at his own risk using his own strimmer and ensuring he wears the appropriate protective gear.
10. **Community Speedwatch** – Clerk Owens reported that it has been a long and frustrating process to find a contact for this. She is now in contact with Rodger Fooks the Wiltshire CSW Co-ordinator but he has advised that they could not consider our application until a Metro count had been conducted. Cllr Body advised that one was conducted in 2014 and showed the speed of vehicles in the village was in the 85<sup>th</sup> percentile which indicated we were eligible for not only CSW but Speed Indicator Devices. She stated she would email this report to the clerk for forwarding to Rodger Fooks - **VB**
11. **Best Kept Village Competition**- Clerk Owens was pleased to announce that Froxfield came 2<sup>nd</sup> in the medium village category but won the Best Newcomer award with a high score of 90. This means a prize of £150 and we will be presented with a certificate in August.
12. **Dog warden** – Cllr Smith reported that the dog warden can provide appropriate leaflets about dog mess/behaviour etc and also advised that anyone suffering an attack from another dog in the village should report it to them. They could not take any action until they had received 3 or more reports but if so, would visit and offer words of advice to the owners. The number to call is 0300 456 0107.
13. **5 year Plan** – Cllr Heppenstall said that it is helpful for a village to have one in order to stop back door planning applications but the cost to obtain one is prohibitive. However Froxfield Parish Council have the benefit of the Planning Framework in the Froxfield Conservation Area Plan document which sets out firm guidelines for any potential new development.
14. **Snow & Emergency plan/Salt bins** – The Snow & Emergency Plan needs to be updated and WCC have stated they may not top up our salt bins unless we have a current plan in place. Cllr Till agreed to take on the task of updating the plan. **TT**
15. **Any other business** – Cllr Smith stated she had removed notices from trees as she felt they should be displayed on the bus shelter notice board.  
Cllr Body agreed to be the administrator and set up a Froxfield Parish Council Facebook page – **VB**  
Cllr Adams reminded everyone of the Community weekend on 7<sup>th</sup> & 8<sup>th</sup> September and asked that all members of the council show their support by helping and getting involved with the various events.
16. **Public Forum** – nothing raised

**The date of the next meeting is Monday 11<sup>th</sup> November 2019**

*There being no further business the Chairman closed the meeting at 9.10pm.*

**Note: All initials in Bold Type require Action**

Signed..... Chairman      Date.....